MEMBERS ATTENDED (22/12/23)

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SLA	NAME	DESIGNATION	SIGNATUL
2	Sulai kha. N	Assistant Professor	8nl u
3.	Shameen A	", "	Bu
4:	Deepthi. P Nash. K	"	Reidi
5.	Nash. K	Assistant Professor	AFI
6	Amalkonth. MA		1
7	Sahal Muhammed boushann	Assistant Professor	19
	shijna PK	Assistant Professor	
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KMCT INSTITUTE OF EMERGING TECHNOLOGY AND MANAGEMENT

Date: December 22, 2023

Time: 10 AM

AGENDA

- Introspection of one year programme
- Discussion on Guidelines for Academic and Administrative Activities
- Measures to Improve Academic Qualities

MEETING MINUTES

IQAC conducted a meeting of all faculties on December 22 (Friday) 2023, in the Board Room. Principal presided over the meeting and welcomed all attendees.

- The meeting commenced with a comprehensive introspection of our one year activities and outcome. A collective review was undertaken to identify strengths, weaknesses, opportunities, and challenges to the institution.
- 2. Discussed the guidelines for both academic and administrative activities in detail.
- The meeting proceeded with a discussion on diverse measures aimed at enhancing academic qualities. Several strategies were proposed such as faculty development programs, technology integration in teaching methodologies, and initiatives to foster research and innovation.
- 4. It was emphasized that faculty members should allocate additional time for self development activities; beneficial for both the faculty and institution

Principal

Coordinator